# Corporate Architecture Limited

## Cookies Policy

Next Review February 2025

### 1.0 About us

1.1 This website is operated by Corporate Architecture Limited of Venari House, 1 Trimbush Way, Market Harborough, Leicestershire, LE16 7XY.

### 1.2 About cookies

1.3 A cookie is a small file of letters and numbers that we store on your browser or the hard drive of your computer if you agree. Cookies contain information that is transferred to your computer's hard drive. Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and allows us to improve our website.

1.4 By continuing to browse the website, you are continuing to agree to our use of cookies. We may use the following cookies:

- **Strictly necessary cookies.** These are cookies that are required for the operation of our website. They include, for example, cookies that enable you to log into secure areas of our website or make use of e-billing services.
- **Analytical/performance cookies.** They allow us to recognise and count the number of visitors and to see how visitors move around our website when they are using it. This helps us to improve the way our website works, for example, by ensuring that users are finding what they are looking for easily.
- **Functionality cookies.** These are used to recognise you when you return to our website. This enables us to personalise our content for you, greet you by name and remember your preferences (for example, your choice of language or region).
- **Targeting cookies.** These cookies record your visits to our website, the pages you have visited and the links you have followed. We will use this information to make our website more relevant to your interests or share this information with third parties for this purpose, as detailed in our Privacy Policy which can be found on website.

### 2.0 Analytics Providers

2.1 Please note that third parties (including, for example, advertising networks and providers of external services like web traffic analysis services) may also use cookies over which we have no control. These cookies are likely to be analytical/performance cookies or targeting cookies.

2.2 Please also note that we use Google Analytics, which places cookies on your computer, to help the website analyse how visitors use the website. The cookies collect information anonymously, including the number of visitors to the site, where visitors have come to the site from and the pages they have visited. The information generated by the cookie about your use of the website (including your IP address) will be transmitted to and stored by Google for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing to us other services relating to website activity and internet usage. We use this information to compile reports and to help us improve the site.

2.3 You can prevent Google's collection and use of data by downloading and installing the browser plug-in available under https://tools.google.com/dlpage/gaoptout?hl=en-GB. Please visit:

http://www.google.com/intl/en/policies/privacy/ for further information on how Google uses your data.

## 3.0 Rejecting Cookies

3.1 You block cookies by activating the setting on your browser that allows you to refuse the setting of all or some cookies. However, if you use your browser settings to block all cookies (including strictly necessary cookies) you may not be able to access all or parts of our website. Please follow the appropriate link for your browser to find out how you can use your browser to limit the use of cookies:

- Microsoft Internet Explorer
- Mozilla Firefox
- Google Chrome
- Apple Safari

## 4.0 Further Information

4.1 You can find more information about the individual cookies we use and the purposes for which we use them in the table below.

| Cookie Type | Name | Purpose |
|---|---|---|
| Data | Browser/web/HTTP cookie | Store information for future browser visits |
| Statistics | Google Analytics | To analyse visitor traffic and create detailed statistics about the website |

Richard Coppock
**Director, Corporate Architecture Limited**
**Reviewed February 2024**